

LOWER FREDERICK TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION MEETING

February 26, 2008

Municipal Building, 53 Spring Mount Road

Mr. McGovern called the meeting to order at approximately 7:30 pm.

Roll Call: Present -

Bill McGovern, Chairman	Tamara Twardowski, Manager
Loren Szczesny, Vice Chairman (arrived late)	Carol Schuehler, Engineer
Ernie Schmitt, Supervisor	Tom Manning, Road Master

Informational:

Al Manning –

- Delphi Junction – Informational
Mr. Al Manning discussed the possibility of renting space that had been a Dr.'s office to be used for rental of kayaks. Mr. Manning is requesting approval for the renter to erect a temporary building approximately 10X20 for the storage of the kayaks. The property is zoned commercial and storage buildings are not allowed. Mr. Manning was advised that technically this would be considered a land development unless it is waived by the Supervisors. There is a zoning permit that asks for information to allow the Zoning Officer to make a determination as to whether it is or is not an approved use.
- Village by the Pond – Informational
Mr. Manning discussed a parcel of his property along Rt29 questioning side lot and year lot requirements of the property as it is currently and if it were to be joined in a land development and joined in one common deed. He was advised to submit a plan and the Zoning Officer will review as part of the process.
- Sewer Plant – Informational
Mr. Manning asked for the status of the proposed sewer plant. He questioned extending the sewer line currently shown on the plan to avoid the possibility of having to dig up the new road that CVS will be installing. Mr. Schmitt advised a drawing of the extension should be submitted and it will have to be inspected and tested.

Safety/Neighborhood Watch Concern:

Light at Foy Park –

Ms. Tracy Herring proposed a post light for the parking lot in Foy Park. She stated that a light would help with safety issues and when the group starts their patrols they can see if anyone is sitting in there. She initiated a petition with approximately 200 signatures that includes non residents.

Mr. Yoder of #1 Main Street voiced his opposition to the light being installed. He feels the light will encourage use of the park at night even if it is just for use of the port-a-potties. He also stated that if it is such a high crime area he should be advised because his property adjoins the park and he has not observed it.

Mr. Schmitt advised he met Tom Gamon of Gamon Electric at the park to discuss the type of lighting that would be best suited for this location. It was agreed that Mr. Schmitt will get estimates from Gamon Electric and 2 other contractors.

Engineering Items:

- Alternate System on Zieglerville Road –
Ms. Twardowski and Mr. Mark John Township Building Inspector met with Mr. Hill the owner of 11 Zieglerville Road at his request to discuss a stream discharge system. This proposal brings with it other problems that would have to be addressed. Ms. Twardowski and Ms. Schuehler will discuss possibilities and report to the Supervisors.
- Zieglerville Road Bridge Bids –
Ms. Schuehler advised the cost estimate of this project was \$160,000.00. There were a total of 8 bids received. The apparent lowest bidder is \$147,205.00. The next two low bids are \$150,300.00 and \$154,985.00. Ms. Schuehler will review the bid and investigate the bidder of the lowest bid and will report to the Supervisors.
- EDU request for Bechtel Property –
A Planning Modular Exemption was submitted for the Bechtel property. Supervisors have been discussing the feasibility of an expansion to the sewer plant or building a new one to accommodate the capacity needed. The Supervisors were reminded that before committing to new EDU requests there are 18 to 20 EDU's that have been purchased and therefore could request hook up at any given time. Also consideration for the possibility of Riverside Avenue and Fulmer Road to connect to public sewer. Mr. McGovern advised he feels there will be no problem adding 16 to 18 and to advise Bechtel's they can have the 2 EDU's that they requested.
The Supervisors also discussed the plan going before the Zoning Hearing Board as had been advised by the Building Inspector.
- Zacharias Escrow –
Ms. Schuehler has recommended a reduction of \$1,291.50 from the construction escrow account leaving \$5,115.17.
Motion to approve recommendation – Mr. Schmitt
Second Motion – Mr. Szczesny
Motion Unanimously Approved.

Public Works:

- Disposal of old welder and trailer –
The Supervisors agreed although these items should be considered junk the trailer will be available to the public for the best offer. The welder will be disposed of.
- New trailer - \$4,870 –
The trailer which was a budgeted item is to be used for hauling the paver and other heavier items.

A motion to approved \$4,870.00 for purchase of a trailer was made by Mr. Szczesny. Second Motion – Mr. Schmitt
Motion Unanimously Approved.

- Authorization to advertise for annual materials and equipment rental –
A motion to authorize advertisement for annual materials and equipment rental was made by Mr. Schmitt. Second Motion – Mr. Szczesny
Motion Unanimously Approved.

Police Items:

- Mold problem –
Chief Maxey advised this problem is noticeable in both the bathroom and his office. The problem seems to be most noticeable around the ducts. It was decided that a mold remediation company should be contacted to evaluate the problem and give an estimate for correcting the problem.
- Field Sobriety Class –
Chief Maxey discussed the program run by the state and requested approval to contact the institute for hosting the program in the near future. Supervisors agreed the Chief should get the information he needs for hosting this class.
- Lights for Police Vehicles –
Chief Maxey discussed items needed in the Tahoe. An itemized price list along with the cost of labor was given to the Supervisors. The total amount of \$3,557.06 includes an LED light bar at a cost of \$1,380.00.
The Supervisors agreed to the purchase of the light bar and the total amount of \$3,557.06 to be used for updating the Tahoe.
- POLEX training class
Chief Maxey requested attending these classes that are geared for Police Chiefs and the administrative aspects of the police department.
A motion to approve Chief Maxey attending POLEX training classes was made by Mr. Szczesny. Second Motion – Mr. Schmitt
Motion Unanimously Approved.
- Juvenile Policy Amendment –
A motion to approve the Juvenile Policy Amendment was made by Mr. Schmitt.
Second Motion – Mr. Szczesny.
Motion Unanimously Approved.
- Night vision equipment –
Officer Baird has requested joining a program that issues military equipment for an annual fee as a means of obtaining night vision equipment. There was no action taken this evening.

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- Upgrading duty belt -
Nylon holsters and belt are currently being used by the officers. Chief Maxey related he prefers leather and that is what he will be using. The Supervisors agreed they want consistency through out the department and new belts and guns should be order as the Chief requested.
- Pelras training course –
Ms. Twardowski advised this course being offered came highly recommended for both herself and the Police Chief to attend. Supervisors agreed they should register for the classes and make hotel reservations for the 3 day course in Penn State.

Administrative Items:

- Old police car –
The ambulance staff has related that the car that the township gave to them can no longer be fixed. They would like to give it to the L.F. Fire Department to be used for training exercises that will not require the car being driven. The L.F Ambulance Corp. hold title and the supervisors feel it is there option.
- Request for fire police assistance –
A second letter was received from Terry Archer regarding the annual Stride for a Cure. She is requesting sending a donation to the municipal fire police in place of hiring security firms. The Supervisors agreed if the Fire Department was in agreement they did not see a problem.
- Hearing impaired child sign for Main Street –
Residents of 26 Main Street have requested sign feeling it may help slow down the speeding cars. Supervisors voiced no objections.

There was no further business brought before the board this evening and the meeting was adjourned followed by an Executive Session on personnel issues.